

EXAMINATION RECEIPT



MUSEUM OF FLORIDA HISTORY

From

R. A. Gray Building
 500 South Bronough Street
 Tallahassee, Florida 32399-0250
 (850) 245-6400 • FAX (850) 245-6433

[Potential Donor Contact Information]

Date

Number of Cartons/Items:

Method of Shipment/Delivery:

Scheduled Date of Removal:

Quantity

Description / Condition

MFH Staff Use Only

continues on attached sheet

Do you wish to have these items insured by the State of Florida until returned to your possession?

Yes No

Insured for \$ _____ until owner acknowledges receipt.

Terms and Conditions of Agreement on reverse

I hereby agree to the terms and conditions on reverse.

 Owner's Signature

All of the above items were RECEIVED in good condition except as noted.

 Signature/ Title of Authorized Staff

All of the above items were RETURNED in the condition which they were received by the Museum.

 Owner's Signature

 Date

EXAMINATION RECEIPT•TERMS AND CONDITIONS

The Museum of Florida History acknowledges receipt of the item(s) listed on the front of this document.

The Museum will exercise the same care and respect with these item(s) that it does with its own property of similar kind or character. However, the Museum cannot be held responsible for breakage or damage from wear and tear due to the age and/or condition in which the item(s) came into its custody. Also excluded from liability is damage caused by acts of nature, war, and/or terrorism.

Formal acceptance of any item(s) for the permanent historical collections is dependent upon review by the Museum. The Museum will expeditiously accept or decline any item(s) offered for its permanent collections and will specify the terms of acquisition.

Once the Museum has made a decision, the owner(s) will be notified. If the item(s) is (are) not accepted, it (they) will be returned to the owner(s), at the expense of the Museum, or the Museum will dispose of the item(s) as stated below. If the item(s) is (are) accepted, a signed instrument of conveyance will be required, as described in 1T-12.002(4)(a), F.A.C.

The Museum may photograph the artifact(s) for its own records and research use, subject to written restrictions agreed to by the owner and the Museum, but will not grant such rights to others without the written permission of the owner(s).

In case of change of legal ownership during the examination period, the new owner(s) will be required to establish legal right, title, and interest in and to such item(s) by proof satisfactory to the Museum.

If the Museum does not accept the item(s), it (they) will be disposed of as follows:

- Returned to owner(s); or
- Other (specify)

Special Conditions: